



TO: BCRTA Board of Trustees
FROM: Megan Varney, Procurement & Compliance Specialist
RE: *Action Item – Legal Services, 2020-015*

March 3, 2025

RECOMMENDATION

Amendment of Resolution 20-11-06 to authorize the Executive Director to adjust the total not to exceed amount due to Isaac Wiles & Burkholder, LLC for the provision of legal services to one hundred forty-five thousand dollars (\$145,000.00) for the remainder of the contract.

FINANCIAL CONSIDERATIONS

This is an extension of the authorized amount on an existing contract for services for a total expenditure not to exceed \$145,000.00.

BUSINESS PURPOSE

To ensure continuity of legal services provided to BCRTA, the total not-to-exceed amount must be adjusted.

PROCUREMENT CONSIDERATIONS

Based on BCRTA's personal experience with this vendor over many years, they have the capacity to continue to perform this contract and are recommended for authorization of additional funds.

LEGAL CONSIDERATIONS

Section 306.43 of the Ohio Revised Code authorizes BCRTA to contract for the provision of goods and services.